

MAYOR AND COUNCIL – STUDY SESSION

ADMINISTRATIVE ACTION REPORT AND SUMMARY DECEMBER 8, 2003

FROM: CITY MANAGER



Mayor Robert E. Walkup called the Study Session to order at 7:03 P.M. in the Mayor and Council Chambers, City Hall Tower, Tucson, Arizona.

COUNCIL MEMBERS PRESENT: Mayor Robert E. Walkup
Vice-Mayor Fred Ronstadt, (Ward 6)
Council Member Jose J. Ibarra, (Ward 1)
Council Member Carol West, (Ward 2)
Council Member Kathleen Dunbar, (Ward 3)
Council Member Shirley C. Scott, (Ward 4)
Council Member Steve Leal, (Ward 5)

STAFF: James Keene, City Manager
Mike Letcher, Deputy City Manager
Michael House, City Attorney
Kathleen S. Detrick, City Clerk

AGENDA ITEM/MAYOR AND COUNCIL ACTION	STAFF ACTION
<p>1. Discussion of 2004 Schedule for Mayor and Council Meetings (City-Wide) SS/DEC8-03-330</p> <p>Council Member Dunbar MOVED, SECONDED by Council Member West to modify the meeting schedule for calendar year 2004 as follows:</p> <p><u>Study Sessions</u> will be held the first four Mondays of each month beginning at 12:30 p.m. and ending no later then 4:00 p.m.</p> <p><u>Regular Meetings</u> will be held the first four Mondays of the month beginning at 5:00 p.m. and at this time the agenda will include:</p>	<p><u>CITY ATTORNEY AND CITY CLERK</u> Are responsible <u>AGENDA COMMITTEE</u> Is informed</p>

AGENDA ITEM/MAYOR AND COUNCIL ACTION

STAFF ACTION

<p>1. Discussion of 2004 Schedule for Mayor and Council Meetings (City-Wide) SS/DEC8-03-330 (Continued)</p> <ol style="list-style-type: none">1. Roll Call2. Invocation And Pledge Of Allegiance3. Mayor And Council Report: Summary Of Current Events4. City Manager's Report: Summary Of Current Events5. Liquor Licenses6. Consent Agenda <p>The <u>Regular Meeting</u> would then recess for approximately 15 minutes, and at 6:00 p.m. the meeting would reconvene with:</p> <ol style="list-style-type: none">7. Call to the Audience<ul style="list-style-type: none">▪ Speakers limited to 3 minutes▪ Total item shall not last more than 30 minutes▪ Speakers may address any item except those noticed as a Public Hearing8. All Public Hearings9. Other Mayor and Council business <p>Motion PASSED by a 7 to 0 vote.</p> <p>Council Member Ibarra MOVED to change the meeting date to Wednesdays and ask staff to undertake a public information campaign to inform the public.</p> <p>Motion was withdrawn.</p>	<p><u>CITY MANAGER AND</u> <u>CITY CLERK</u> Are responsible <u>ALL DEPARTMENTS</u> Are informed</p>
<p>2. Mayor and Council Subcommittee Reports (City-Wide) SS/DEC8-03-326</p> <p>There were no reports at this time.</p>	

AGENDA ITEM/MAYOR AND COUNCIL ACTION

STAFF ACTION

<p>3. Boards, Commissions and Committees (City-Wide) SS/DEC8-03-325</p> <p>This item was not discussed. Formal action was taken at the Regular Meeting.</p>	<p><u>CITY CLERK</u> Is informed</p> <p>See AAR&S of the Regular Session of 12/8/03, Item #16</p>
<p>4. Mayor and Council Discussion of Regular Agenda SS/DEC8-03-327</p> <p>No items were discussed.</p>	
<p>5. Mayor and Council Discussion of Future Agendas SS/DEC8-03-328</p> <p>Vice Mayor Ronstadt noted that he would like to make sure the Small Business Commission has an opportunity to review and comment on the recommendations of the Economic Development Subcommittee regarding the Vendor's Ordinance.</p> <p>Council Member West requested a retreat be scheduled in January to look at Mayor and Council priorities, the purpose of a Study Session and how Mayor and Council meetings can be more meaningful.</p> <p>Council Member Scott added that a discussion on the subcommittee process should be included (flowchart the process and include their purpose and authority).</p>	<p><u>DIR. OF ECONOMIC DEV.</u> Is responsible</p> <p><u>CITY MANAGER</u> Is responsible</p>
<p>ADJOURNMENT: 7:41 P.M.</p> <p>VERBATIM TAPE RECORD AVAILABLE UPON REQUEST FROM THE CITY CLERK'S OFFICE.</p>	